

**MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
Butch Gabrielski	President	May 2023
Wayne Reorda	Secretary/Treasurer	May 2022
Bill Gessner	Asst. Secretary/Treasurer	May 2023
Mike Fenton	Asst. Secretary/Treasurer	May 2023
Tom Sauer	Asst. Secretary/Treasurer	May 2022

DATE: Wednesday, January 6, 2021

TIME: 10:00 a.m.

PLACE: Meridian Ranch Recreation Center
10301 Angeles Road
Peyton, CO 80831

NOTE this will be a virtual meeting conducted electronically due to the COVID-19 pandemic. The Public may participate by telephone by calling 1-571-317-3122 and using meeting access code 414-015-013. Please comply with the Governor's Executive Orders and State Public Health Orders.

I. ADMINISTRATIVE ITEMS:

- A. Call to Order
- B. Conflicts of Interest
- C. Approve Agenda
- D. Visitor Comments (Limited to 3 minutes per resident or household)
- E. Review and Approve December 2, 2020 Combined Regular Board Meeting Minutes (enclosure)

II. FINANCIAL ITEMS:

- A. Review and Accept Cash Position Summary and Unaudited Financial Statements (enclosure and/or distributed under separate cover)
- B. Review Tap Fee Report for Information Only (enclosure and/or distributed under separate cover)
- C. Review, Ratify and Approve Monthly Payment of Claims (enclosure and/or distributed under separate cover)
- D. Receive Finance Committee Report

III. OPERATIONS & ENGINEERING ITEMS:

- A. Information Items (No Action)
 1. MSMD Operations Reports – Water, Sewer, Parks and Grounds, Recreation (enclosure and/or handout)
 2. Manager's Verbal Report
- B. Action Items
 1. Approve job description for Superintendent of Field Operations, Administrative Analyst/Human Resources Coordinator
 2. Approve one-year extension to BrightView Landscape Services Agreement for Landscape Maintenance Services and approve and authorize President to sign extra

work authorization for maintenance services for additional landscaped areas and deducting irrigation winterization (enclosure)

3. Ratify Professional Service Agreement with Vivid Engineering Group, Inc. for materials testing services related to the construction of the Eastonville Raw Water Pipeline project, \$9,642
4. Approve and authorize President to sign MVEA Work Order 20-2300 for electrical service to Well Site No. 5, \$14,839.00
5. Approve and authorize President to sign construction services agreement with Hydro Resources for Rehabilitation of Well No. A-9 and LFH-9, \$88,000; direct staff to return later in the year with a budget amendment to appropriate funds from the Capital Fund 30 fund balance and transfer funds from the Water Fund 40 fund balance to the Capital Fund 30 as necessary
6. Consider bids received, award contract, approve and authorize President to sign work authorization with low bidder for electrical work at the Guthrie Raw Water Supply Pipeline Midpoint Booster Pump Station

IV. DEVELOPER ITEMS:

- A. Verbal Report from Construction Manager

V. DIRECTOR ITEMS:

- A. Report from General Manager Selection Committee on status of GM recruitment
- B. Consider recommendation from GM Selection Committee on making an offer of employment

VI. LEGAL ITEMS:

- A. If needed, enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b): consult with and receive advice from legal counsel regarding legal issues related to arbitration with Cherokee Metropolitan District
- B. Executive Session pursuant to C.R.S. Section 24-6-402(4)(b), (e) and (f) to discuss issues related to planning for 2021 General Manager position and role, and to receive legal advice and potentially develop negotiating positions regarding same
- C. Enter into Executive Session pursuant to C.R.S. 24-6-402(4)(f) regarding personnel issues related to General Manager annual performance review, salary, and benefits

VII. ADJOURNMENT:

The next regular meeting of the Boards is scheduled for Wednesday, February 3, 2021 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831. Note this meeting may be a virtual/electronic meeting.