

**MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
Butch Gabrielski	President	May 2023
Wayne Reorda	Secretary/Treasurer	May 2022
Bill Gessner	Asst. Secretary/Treasurer	May 2023
Mike Fenton	Asst. Secretary/Treasurer	May 2023
Tom Sauer	Asst. Secretary/Treasurer	May 2022

DATE: Wednesday, November 4, 2020
TIME: 10:00 a.m.
PLACE: Meridian Ranch Recreation Center
10301 Angeles Road
Peyton, CO 80831

NOTE this will be a virtual meeting conducted electronically due to the COVID-19 pandemic. The Public may participate by telephone by calling 1-786-535-3211 and using meeting access code 124-151-197. Please comply with the Governor's Executive Orders and State Public Health Orders.

I. ADMINISTRATIVE ITEMS:

- A. Call to Order
- B. Conflicts of Interest
- C. Approve Agenda
- D. Visitor Comments (Limited to 3 minutes per resident or household)
- E. Review and Approve October 7, 2020 Combined Regular Board Meeting Minutes (enclosure)

II. FINANCIAL ITEMS:

- A. Review and Accept Cash Position Summary and Unaudited Financial Statements (enclosure and/or handout)
- B. Review Tap Fee Report for Information Only (enclosure and/or handout)
- C. Receive from CRS the Quarterly MRMD Cash Position Summary and Unaudited Financial Statements (enclosure)
- D. Review, Ratify and Approve Monthly Payment of Claims (enclosure and/or handout)
- E. (MRMD) - Ratify approval and authorization for President to sign letter requesting release of funds from BVAA Compass Loan Fund in the amount of \$4,184,000 for the purpose of transferring to MSMD for funding emergency water projects, and approve such transfer of funds from MRMD to MSMD (enclosure)
- F. Receive Finance Committee Report (enclosure)
- G. Approve proposed changes in staffing for AFS Division (enclosure and/or handout)
- H. As recommended by staff and the Finance Committee, approve and authorize President to sign Work Authorization No. 2 to Agreement for Professional Services with BiggsKofford P.C. dated November 4, 2019 for 2020 Financial Audits of MRMD and MSMD
- I. Conduct Public Hearing to Certify Delinquent Accounts (enclosure)
 1. Adopt Resolution MSMD 20-__ Certifying Delinquent Accounts (enclosure)
- J. Receive Staff Report and Provide Direction to Staff on Proposed 2021 Budgets and Fees, and November Budget Workshop (enclosure and/or handout)

III. OPERATIONS & ENGINEERING ITEMS:

- A. Information Items (No Action)
 1. MSMD Operations Reports – Water, Sewer, Grounds, Recreation (enclosure and/or handout)
 2. Manager's Verbal Report

B. Action Items

1. Approve proposed revisions to MRRC Handbook (enclosure)
2. Approve and authorize President to sign Construction Contract Change Order No. 1 to the Agreement for Construction Services for Falcon Lift Station Improvements with Native Sun Construction Inc. (credit \$4,450.00 for deduct of certain electrical items) (enclosure)
3. Various Items Related to Emergency Water Supply Projects
 - a. Approve and authorize President to sign Work Authorization No. 2 with JDS-Hydro Consultants, Inc. for Project Bid Manual and Construction Contract Administration for Eastonville Raw Water Pipeline Extension to Serve Wells LFH 5, 7, 8, \$36,395 (enclosure)
 - b. Approve and authorize President to sign Work Authorization No. 3 with JDS-Hydro Consultants, Inc. for Construction Contract Administration, Construction Inspection, and Engineering Services During Construction for Drilling and Equipping Wells LFH 5, 7, 8, \$144,531 (enclosure)
 - c. Approve and authorize President to sign Service Quotes from Browns Hill for SCADA implementation and start-up services at Wells LFH 5, 7, 8 (\$30,836 each, \$92,508 total) (enclosure)
 - d. Consider bids, approve, and authorize President to sign Construction Services Agreement with lowest responsible bidder for Drilling and Equipping Wells LFH 5, 7, 8 (enclosure and/or handout)

IV. DEVELOPER ITEMS:

- A. Verbal Report from Construction Manager

V. DIRECTOR ITEMS:

- A. Review District Newsletter arrangement with Porchlink Media and provide direction to staff on alternative approaches (continued from October 7)
- B. GM Selection Committee
1. Committee Verbal Report to Board
 2. Approve Revised GM Job Description (enclosure)
 3. Provide Direction to GM Selection Committee and/or Staff

VI. LEGAL ITEMS:

- A. Enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b): consult with and receive advice from legal counsel regarding legal issues related to arbitration with Cherokee Metropolitan District
- B. If needed, enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b), (e) and (f): discuss issues related to planning for 2021 General Manager position and role, and receive legal advice and potentially develop negotiating positions regarding same

VII. ADJOURNMENT:

The next meeting of the Boards is scheduled for Wednesday, November 18, 2020 at 7:00 p.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831 for a Budget Workshop (watch updates on the District website as this meeting may be cancelled due to public health orders restricting gatherings). The next regular business meeting of the Boards is scheduled for Wednesday, December 2, 2020 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831. Note these meetings may be virtual/electronic meetings.