

**MERIDIAN RANCH METROPOLITAN DISTRICT
MERIDIAN SERVICE METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Butch Gabrielski	President	May 2020
Bill Gessner	Asst. Secretary/Treasurer	May 2020
Mike Fenton	Asst. Secretary/Treasurer	May 2020
Wayne Reorda	Secretary/Treasurer	May 2018
Tom Sauer	Asst. Secretary/Treasurer	May 2018

DATE: February 7, 2018

TIME: 10:00 a.m.

PLACE Meridian Ranch Recreation Center
10301 Angeles Road
Peyton, CO 80831

I. ADMINISTRATIVE ITEMS:

- A. Call to Order
 - B. Conflicts of Interest
 - C. Approve Agenda
 - D. Comments from Visitors (Limited to 3 minutes per resident or household)
 - E. Update on Meridian Ranch Homeowners Committee
 - F. Review and Approve January 3, 2018 Combined Regular Board Meeting Minutes (enclosure)
 - G. Update from the Meridian Ranch Recreation Center and Facility Usage Report (enclosure)
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II. WATER, SEWER & DRAINAGE OPERATIONS REPORTS: (enclosures)

III. FINANCIAL ITEMS:

- A. Review, Ratify and Approve Monthly Payment of Claims (to be distributed under a separate cover)
 - B. Review and Accept Cash Position Statement and Unaudited Financial Statements (enclosure)
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IV. ITEMS FROM THE MANAGER:

- A. Review 2018 Tap Fee Report (enclosure)
 - B. Approve Developer Reimbursement - Compass Bank (enclosure)
 - C. Approve Revised Agreement with CRS for Management and Accounting Services (continued from Jan 3 meeting)
 - D. Review and Approve Agreements for Employees' Retirement Program (continued From Jan 3 meeting) [note- this is likely to be continued again]
 - E. Approve New Job Descriptions and Authorize General Manager to Recruit for: (enclosure)
 - i. Recreation Operations Manager
 - ii. Administrative Assistant/Accounting Clerk
 - F. Approve Revision to Existing Job Descriptions to Add Requirement for Valid Colorado driver's license. (enclosure)
 - G. Consideration of Future of Silver Sneakers Program at the Meridian Ranch Recreation Center.
 - H. Consideration of proposed revisions to the Recreation Center Handbook. (enclosure)
 - I. Consider Bids and Award Contract for 2018 Landscape Maintenance Services. (enclosure)
 - J. Authorize General Manager to offer a stipend not to exceed \$75/month for exempt management and \$50/month for non-exempt staff for use of their personal mobile phone in lieu of issuing a District mobile phone when in the opinion of the General Manager it is in the District's best interest.
 - K. Cancel March 7 Regular Meeting and Schedule a Special Meeting on March 14
 - L. Approve 2018 Agreement with YMCA for operating the Meridian Ranch Recreation Center.
 - M. Receive report from General Manager on MSMD credit accounts, authorize Manager to apply for the Chase Business Credit Card with a credit limit of \$10,000 and authorized signatures to include the Board President, General Manager Accounting and Financial Services Manager. (enclosure)
 - N. Approve replacement of broken sluice gate at sewer lift station and authorize General Manager to sign purchase agreement and/or contract as necessary.
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V. ITEMS FROM THE CONSTRUCTION MANAGER:

- A. Monthly Report
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VI. BOARD MEMBER ITEMS:

VII. LEGAL ITEMS:

- A. Executive Session Pursuant to C.R.S. 24-6-402(4)(e): Receive verbal report and provide direction on contract negotiations related to refunding bonds and issuing new bonds for infrastructure financing.

VIII. ADJOURNMENT:

The next meeting of the Boards is scheduled for March 14, 2018 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831