

# RECORD OF PROCEEDINGS

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## MINUTES OF THE COMBINED REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

MERIDIAN RANCH METROPOLITAN DISTRICT  
MERIDIAN SERVICE METROPOLITAN DISTRICT

Held: Wednesday, July 3, 2013, 10:00 a.m., at Meridian Ranch Recreation Center, 10301 Angeles Road,  
Peyton, Colorado 80831

Attendance            The combined regular meeting of the Board of Directors of the Meridian Ranch Metropolitan District and the Meridian Service Metropolitan District was called and held, as shown, in accordance with Colorado law. The following Directors were in attendance:

Gregg Gomes  
Doug Woods  
Joliene Weiss  
Mike Fenton

Absent was Director Butch Gabrielski whose absence was excused.

Also present were:

Wayne Monson and Eilene Eckert; Community Resource Services  
Jim Hunsaker, Esq.; Spencer Fane & Grimshaw LLP via Phone  
Tim Hunker and Tom Kerby; Tech Contractors  
Marti Wallner; YMCA of the Pikes Peak Region

Call to Order            A quorum of the Board was present and the directors confirmed their qualification to serve. In Director Gabrielski's absence the Board appointed Director Woods as chairperson for the meeting.

Disclosure Matters      Mr. Hunsaker noted that written disclosures of the interests of all of the directors have been filed with the Secretary of State.

Comments from  
Visitors                There were no visitor comments.

Minutes                 The Board reviewed the minutes of the June 5, 2013 combined regular meeting. Director Gomes moved that the Board approve the minutes as presented. Upon second by Director Weiss, vote was taken and the motion carried unanimously.

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Update from  
Meridian Ranch  
Recreation Center  
and Facility Usage  
Report

Ms. Wallner representing the YMCA Pikes Peak Region reviewed the monthly report included in the Board packet. She reported on program activities and upcoming events. She advised the Board that there had been a break-in and vandalism at the swimming pool.

Financial Items

Approval of Payment of Claims - The Board reviewed Meridian Service claims presented for payment, represented by check nos. 6470 thru 6535, totaling \$601,468.82, and for Meridian Ranch, represented by check nos. 1643 thru 1649, totaling \$3,245.50. Director Gomes moved that the Board approve and ratify payment of the claims as presented. Upon second by Director Fenton vote was taken and motion carried unanimously.

Cash Position – Mr. Monson and Mrs. Eckert reviewed the cash position summary for Meridian Service Metropolitan District dated May 31, 2013 adjusted as of June 30, 2013 for Meridian Service Metropolitan District with the Board. Upon motion by Director Gomes and second by Director Weiss and unanimously carried the Board accepted the cash position summary as presented.

Financial Statements – Mr. Monson and Mrs. Eckert reviewed the unaudited financial statements for the period ending May 31, 2013 for Meridian Service Metropolitan District. Upon motion by Director Gomes and second by Director Weiss and unanimously carried the Board accepted the financial statements as presented.

Public hearings to Amend 2012 Budgets – Director Woods opened a public hearing to consider amendments to the 2012 Budgets for both Districts. Mr. Monson reviewed the amendments proposed. Director Woods asked if there were any public present that wished to provide comments on the proposed amendments. There being no comments the public hearing was closed.

Following discussion, upon a motion by Director Gomes and seconded by Director Weiss the Board adopted a resolution amending the 2012 Budget for the Meridian Ranch Metropolitan District increasing the appropriated expenditures in the Conservation Trust Fund from \$8,050 to \$13,092 and increasing the appropriated expenditures in the Capital Projects Fund from \$0 to \$2,616,546.

Following discussion, upon a motion by Director Gomes and seconded by Director Weiss the Board adopted a resolution amendment to the 2012 Budget for the Meridian Service Metropolitan District increasing the appropriated expenditures in the Water Fund from \$1,928,500 to \$2,148,500 and increasing the appropriated expenditures in the Sewer Fund from \$1,048,614 to \$1,090,614.

Review and Approve 2012 Audits – Mr. Monson and Mrs. Eckert reviewed the Draft 2012 Audit for the Meridian Ranch Metropolitan District with the Board.

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Following discussion, upon motion by Director Weiss and second by Director Gomes the Board approved the 2012 Audit as presented

Mr. Monson and Mrs. Eckert reviewed the Draft 2012 Audit for the Meridian Service Metropolitan District with the Board. The Water and Sewer funds are shown as business type activities. Following discussion, upon motion by Director Weiss and second by Director Gomes the Board approved the 2012 Audit as presented.

Utility Billing Summary Report – Mr. Monson reviewed the utility billing past due accounts report with the Board and pointed out that the number of customers in the 90 day past due category has reduced to the 2% range. Director Woods noted that the owners association lists 1198 residential units in Meridian Ranch.

## Manager's Items

Tap Fee Summary – Mr. Monson presented a schedule of the tap fees collected year to date for the Board's information. Year to date through June 28 the District has received 98 taps.

Woodman Hills Metropolitan District Letter – The Board reviewed a letter sent on behalf of the District by Director Woods to the Woodman Hills Metropolitan District regarding the need to develop an updated Intergovernmental Agreement to guide the interactions between the Districts. The Board ratified that the letter reflects the position of the Districts.

Filing 6 Landscape Maintenance Agreement – Mr. Hunker presented an engagement to Valley Crest Landscaping Maintenance Inc. for landscape maintenance services in Filing 6 for the balance of 2013. He noted that Filing 6 comes out of warranty maintenance on July 1. Upon motion by Director Gomes and second by Director Fenton and unanimously carried the Board approved the engagement as presented and authorized execution of the agreement on behalf of the District.

July 4<sup>th</sup>. Celebration – Mr. Woods advised the Board of the community activities planned for the 4<sup>th</sup> of July celebration including changes made following the Black Forest wild fire.

## Construction Manager Items

Lift Station – Director Woods advised the Board regarding the construction progress of the lift station. The project remains on schedule and within budget.

Recreation Center Addition –. Director Woods advised the Board that the design of the Recreation Center addition is 50% complete.

## Attorney's Items

Wayne Schroeder Memorandum –. Mr. Hunsaker noted that the letter report from Mr. Schroeder was included in the meeting packet.

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Board Member  
Items

No report was given.

Future Meetings

The next meeting of the Board is scheduled for August 7, 2013.

Adjournment

There being no further business to come before the Boards, the meeting was adjourned.

Respectfully submitted,

  
Secretary for the Meeting