

**MERIDIAN RANCH METROPOLITAN DISTRICT
MERIDIAN SERVICE METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Butch Gabrielski	President	May 2020
Bill Gessner	Asst. Secretary/Treasurer	May 2020
Mike Fenton	Asst. Secretary/Treasurer	May 2020
Wayne Reorda	Secretary/Treasurer	May 2018
Tom Sauer	Asst. Secretary/Treasurer	May 2018

DATE: December 6, 2017

TIME: 10:00 a.m.

PLACE Meridian Ranch Recreation Center
10301 Angeles Road
Peyton, CO 80831

I. ADMINISTRATIVE ITEMS:

- A. Call to Order
 - B. Conflicts of Interest
 - C. Approve Agenda
 - D. Comments from Visitors (Limited to 3 minutes per resident or household)
 - E. Update on Meridian Ranch Home Owners Committee (enclosure)
 - F. Review and Approve November 8, 2017 Combined Regular Board Meeting Minutes (enclosure)
 - G. Update from the Meridian Ranch Recreation Center and Facility Usage Report (enclosure)
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II. WATER, SEWER, GROUNDS & DRAINAGE OPERATIONS REPORTS:

III. FINANCIAL ITEMS:

- A. Review, Ratify and Approve Monthly Payment of Claims (to be distributed under separate cover)
- B. Review and Accept Cash Position Statement and Unaudited Financial Statements (enclosure)
- C. Review and Consider Approval of 2018 Fee Schedules (enclosure)
- D. Conduct Public Hearings to Adopt 2018 Budgets (MRMD and MSMD) (enclosures):
 - 1. Adopt 2018 Budgets
 - 2. Certify Districts' Mill Levies
 - 3. Appropriate 2018 Expenditures

- E. Approve Sterling Ranch Metropolitan District Tap Fee Purchase Invoice (enclosure)
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IV. ITEMS FROM THE MANAGER:

- A. Review 2017 Tap Fee Report (enclosure)
- B. 2018 Emergency Water Agreement with Cherokee Metro District– DRAFT (enclosure)
- C. Staff Transition to District Employment – Various Board Actions Required
1. Approve and authorize President to sign Payroll Services Agreement with Paychex (enclosure)
 2. Approve and authorize signatures on various documents (enclosure) for Wells Fargo Bank commercial account for payroll trust account
 3. Approve Job Descriptions and FSLA Classifications (enclosure)
 4. Adopt updated Resolution of Indemnification (enclosure)
 5. Approve and authorize President to sign Designation of Member Representative and Alternate Member Representative for the Colorado Special Districts Property and Liability Pool for both Meridian Ranch Metro District and Meridian Service Metro District (enclosure)
 6. Approve and authorize the President to sign Participation Agreement with CEBT (enclosure)
 7. Approve and authorize President to sign Agreement with staff recommended Independent Retirement Adviser and Retirement Vendor (to be distributed under separate cover)
 8. Approve various employee benefits
 9. Approve and authorize the General Manager and Administrative & Financial Services Manager to represent the District for the purpose of providing mobile phone service for District staff.
 10. Appoint David A. Pelser to the position of General Manager effective January 1, 2018.
 11. Acknowledge and concur with General Manager appointments of funded, vacant positions to be effective January 1, 2018 or as soon thereafter as is practical.
- D. Review and Consider Approval of Second Amendment to Meridian Ranch Recreation Center Management and Services Agreement with YMCA (enclosure)
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V. ITEMS FROM THE CONSTRUCTION MANAGER:

- A. Monthly Report
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VI. BOARD MEMBER ITEMS:

VII. LEGAL ITEMS:

- A. Review and Consider Approval of CORA Resolutions for MRMD and MSMD (enclosures)
- B. Review and Consider Approval of Resolution to Adopt Records Management Manual for MRMD and MSMD (enclosures)
- C. Executive Session Pursuant to C.R.S. 24-6-402(4)(b) to Consult with Counsel

VIII. ADJOURNMENT:

The next meeting of the Boards is scheduled for January 3, 2018 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831